



**STAFF MEMO**

**MAY 1, 2012 PLANNING COMMISSION**

**TO:** Planning Commission  
**FROM:** Matt Lopez, Assistant Planner  
**SUBJECT:** AUDIENCE MEMBER STANDARDS OF CONDUCT AT PLANNING COMMISSION MEETINGS

**RECOMMENDED ACTION:**

Adopt the "Standards of Conduct" form and direct staff to post in the meeting room.

**ISSUE/DISCUSSION:**

Chairperson Thew has asked that the Planning Commission adopt a "Standards of Conduct" form and post in the meeting room. The "Standards of Conduct" form is below:

**PLANNING COMMISSION  
STANDARDS OF CONDUCT**

- Speakers are expected to act in an orderly manner and to refrain from personal attacks, the use of invective or profanity, or any language exhibiting bias on account of race, religion, ethnicity, sexual orientation, gender, profession or occupation.
- Persons present at a Commission meeting are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with other persons' right to address the Commission or interfering with the conduct of business by the Commission.
- In the event that any speaker or audience member does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration by the Commission, he/she will be ruled out of order, his/her speaking time forfeited, and the Chair will call upon the next speaker.

